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Special Release

06 July, 2012

## COUNCIL DECISIONS

The University Governing Council at its Statutory Meeting held on Wednesday, 13 and Thursday, 14 June, 2012 took the following decisions:

1. ***REPORT OF THE SUB-COMMITTEE OF COUNCIL ON THE REVISED CAREER STRUCTURE FOR JUNIOR AND SENIOR STAFF CADRES IN THE UNIVERSITY***

Approved the report of the Sub-Committee of Council on the Revised Career Structure for Junior Staff Cadres in the University. It also directed the Administration as follows:

- (i) The Revised Career Structure should be used for appointments and promotions of Junior Staff in the University henceforth;
- (ii) The publication of the Career Structure should be published in a booklet format and circulated to all Junior Staff in the University;
- (iii) The Registrar should organize a Conference/Workshop for all Junior Staff in the University to keep them abreast of the Revised Career Structure;
- (iv) The Appointments, Promotions and Disciplinary Committee for Junior Staff should look into the issue of staff who had been stagnated for possible redesignation.

2. ***PROPOSAL FOR THE RESTRUCTURING OF THE DISTANCE LEARNING CENTRE (DLC)***

Approved the proposal for the restructuring of the Distance Learning Centre (DLC) so that the Centre will be positioned as a semi-autonomous and self-sustaining Unit of the University with capacity to regulate its internal affairs in a way that does not preclude control by the University academic and administrative regulatory bodies like the Senate and the Governing Council. It also accepted its Five-Year Audited Accounts from June 2007 to date.

3. ***THE LEGAL STATUS OF THE UNIVERSITY OF IBADAN ENDOWMENT FUND AND LEVEL OF WORK ON THE INTERNATIONAL CONFERENCE CENTRE***

- (i) Re-affirmed that the Governing Council of the University of Ibadan established the Endowment Appeal Fund sometimes in 1973 as a Committee of Council with the following as terms of reference:
  - (a) To raise funds which would help the University carry out its day to day activities and, if possible, fund new much needed projects;
  - (b) To explore new sources of income, if possible, having regard to the fact that the University no longer had sufficient funds for all its requirements;
  - (c) To explore various target groups that can provide money, either as an on-going project in terms of periodic subvention, or as a once-for-all exercise that can go into an Endowment Fund. The income so generated shall go into financing either recurrent or capital projects.

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- (ii) Noted that the Endowment Appeal Fund obtained a Certificate of Incorporation as a body corporate with Registration Certificate No. 11924 issued on 14 April, 1999, and the Constitution of the body was also put in place (hereinafter referred to as "**University of Ibadan Endowment Fund (UIEF)**");
- (iii) Noted that the construction of the University of Ibadan International Conference Centre had reached an advanced stage for commissioning.

4. ***INTRODUCTION OF THE PAN AFRICAN UNIVERSITY (PAU), INSTITUTE OF LIFE AND EARTH SCIENCES (INCLUDING HEALTH AND AGRICULTURE) UNIVERSITY OF IBADAN, IBADAN***

- (i) Noted that the rationale behind the creation of the Pan African University involves the promotion, networking and development of programmes and research centres in selected Universities;
- (ii) Noted that the University of Ibadan is one of the five selected existing high quality Universities in the five geographic sub-regions where Life and Earth Sciences including Health and Agriculture is situated;
- (iii) Noted the prayer of the Acting Director of the Institute for possible assistance by the Administration for the development of the Institute in the University of Ibadan, Ibadan.

5. ***RECOMMENDATIONS FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE***

(i) ***Recommendation on the Report from the Audit Sub-Committee***

***Tenure Audit Report on Dr. F.A. Oyawale as Acting Head, Department of Industrial and Production Engineering for the Period: 1 July, 2009 to 6 January, 2011***

- (a) Noted that the Department of Industrial and Production Engineering complied with the University financial regulations during the period from 1 July, 2009 to 6 January, 2011;
- (b) Noted that the Comments of the Vice-Chancellor and the Director of Audit on the report were satisfactory.

(ii) ***Tenure Audit Report on Professor G.O. Adegoke as Head, Department of Food Technology from 1 September, 2007 to 13 May, 2011***

- (a) Noted that the Department of Food Technology complied with the University financial regulations during the period from 1 September, 2007 to 13 May, 2011;
- (b) Noted that the Comments of the Vice-Chancellor and the Director of Audit on the report were satisfactory.

(iii) ***Tenure Audit Report on Professor K.O. Adebowale as Dean, Faculty of Science for the Period Between 1 August, 2009 to 31 July, 2011***

- (a) Noted that the Dean's Office, Faculty of Science complied with the University financial regulations during the period from 1 August, 2009 to 31 July, 2011;

- (b) Noted that the Comments of the Vice-Chancellor and the Director of Audit on the report were satisfactory.

(iv) **Unibadan Microfinance Bank**

- (a) Approved the constitution of seven (7) members as the Board of Directors of the Microfinance Bank as follows:
  1. Vice-Chancellor
  2. Registrar
  3. Bursar
  4. Director, University of Ibadan School of Business (UISB)
  5. Dean, Faculty of Law
  6. An experienced Banker of at least 10 years
  7. An experienced Banker of at least 5 years – (to be searched for as Managing Director)
- (b) All Contractors of the University must maintain accounts with the Bank.
- (c) Students' school fees must be collected only by, or on behalf of, the Unibadan Microfinance Bank, with effect from the next academic session.
- (d) All business units owned or run by the University must maintain active accounts with the Bank.
- (e) Staff of the University should be encouraged to maintain salary accounts with the Bank.
- (f) House rents from staff of the University should be paid to the Bank.
- (g) The full report on the activities of the Bank including its financial status and customers should be presented at every meeting of Council.

(v) **Staff Welfare Salaries**

- (a) Noted that Management had continued to make good its promise to pay monthly salaries on or before 25<sup>th</sup> of every month to the satisfaction of the general staff.
- (b) Noted that as a result of prudent management of resources, it had become unnecessary to borrow from any source to pay salaries with effect from March, 2012. Salaries are now being paid from salary funds after deliberate and systematic accumulation of funds in the relevant account.
- (c) Noted that Management expressed its gratitude to this esteemed Governing Council for the standing approval given for internal borrowings in this respect, without which it would have not been able to fulfil its promise, and by which the resultant effect of faithfulness to the promise has generated higher productivity and trust.

(vi) **2009 FGN/Staff Unions Agreements**

- (a) Noted that the Federal Government was yet to remit any fund for the implementation of the 2009 Federal Government/Unions agreements.
- (b) Noted that the Implementation Committee chaired by Chief Wale Babalakin, SAN, sent some forms for completion by the four categories of university staff. These have been so completed and are being compiled and collated by the University Budget Implementation Committee for onward transmission to the Agreement Committee.

**(vii) Internally Generated Revenue****Cost Recovery and Cost Reduction**

Noted that Management had continued to apply prudence and transparency in the management of University resources. Approved rules and regulations are being followed while internal control measures are continually strengthened and applied.

In the area of electricity, pre-paid meters are being installed to ensure that consumption is controlled and accurately captured. Erring staff are made to face disciplinary actions.

Departments and Units continued to be charged for diesel consumption at a 25% discount.

**(viii) Fund-Raising**

Noted that the University Advancement Centre, the fund-raising engine room of the University, had been strengthened with the recruitment of competent hands, assiduously working on fund-raising activities.

**(ix) Establishment of Income-Generating Ventures****(a) Teaching and Research Farm:**

Noted that various ventures established in the Teaching and Research Farm are being provided with necessary resources to ensure their success.

(b) Noted that staff who were directly involved in the said ventures had been sent on local and international courses, workshops and seminars to improve their productivity.

**(x) University of Ibadan Table Water Project**

Directed that the University Table Water Project should take-off and commence production before the next statutory meeting of Council.

**(xi) PAYE Matters**

(a) Noted all previous actions and activities on the PAYE tax matters.

(b) Noted that Management had held meetings with Oyo State officials and the dual issue of arrears of tax and current tax deductible from staff salaries are being addressed. It is the shared view of the Oyo State Internal Revenue Board and the University Management that the arrears be resolved between the University Management and the Oyo State Executive Council while the current tax payable from April 2012 be worked out between the Tax Office and the Bursary Department of the University, carrying along the Unions.

**(xii) Audit of University Accounts**

Noted that the accounts of the University for the year ended 30<sup>th</sup> June, 2010 had been completed, and that for the year ended 30<sup>th</sup> June, 2011 would commence immediately thereafter.

**6. DATE OF NEXT MEETING OF COUNCIL**

The next meeting of Council would be determined by the Pro-Chancellor and Chairman of Council.

**O. I. Olukoya**, MNIM, FPA  
Registrar and Secretary to Council

**SECURITY TELEPHONE NUMBERS: IN EMERGENCY SITUATIONS**

<b>Main Office</b>	<b>Main Gate</b>	<b>Second Gate</b>	<b>The Polytechnic, Ibadan Gate</b>
08033889854	08033909739	08060420982	08030667385
08051865795	08051865781	08077468750	08077468746
08083172857	08083172912	08083172914	08083172913

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